

## CHAPTER G-2

### ARCHITECT-ENGINEER PERFORMANCE APPRAISALS

1. Background and Purpose. The Architect-Engineer Performance Appraisal system was created to provide information on A-E performance to all Corps of Engineers organizations. This document outlines the procedures for processing Standard Form 1421, "Performance Evaluation (Architect-Engineer)" which is the basis for the appraisal system.
2. Applicability. This procedure applies to all Engineering Division elements.
3. References.
  - a. EC 715-1-86, Architect-Engineer Performance Evaluation, dated 01 June 1993.
  - b. DR 1180-1-16, Architect-Engineer Professional Services Contractor Performance Evaluation, 06 July 1993.
4. Responsibilities and Procedures. The Architect-Engineer Contract Section (EN-ES) is responsible for the electronic transmission to the ACASS data base maintained by NPD. Performance evaluations for A-E's fall into two categories, D for designs and studies, and C for constructability and assistance during construction. The D evaluations are prepared by the responsible Project Managers in PPMD, EN and RE. The completed evaluations are routed through EN for review and signature by the reviewing official, then forwarded to EN-ES for transmission to ACASS. The C evaluations are prepared by the Area Resident Engineer responsible for the construction contract. The evaluations are routed from CD to PM-MX for coordination and review by the Project Manager. The C evaluations are then routed through EN for review and signature by the reviewing official. The signed evaluations are forwarded to EN-ES for transmission to ACASS.

EN-ES is also responsible for retrieval of performance evaluation reports and 12 month DoD award reports from ACASS. This data is retrieved for each A-E firm considered by the A-E Selection Board.